

Minutes of Travis County Emergency Services District #3

December 19, 2011

Attached to and incorporated into these minutes is a copy of the official agenda for the December 19th 2011 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Edd New, Carroll Knight, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Acting Fire Chief Wittig; Business Mgr. Miller; and District Chief Hartigan. Captain Patton arrived after completing a call.

Under Agenda Item 3: Assistant Chief Doug Fowler of Austin Fire Department attended the meeting as a 'getting to know you' visitor. AC Fowler introduced himself and the ESD3 board introduced themselves to him. There were no comments.

Under Agenda Item 4: Commissioner Knight moved to approve the minutes of the November 28th meeting. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Taylor moved to approve the November Treasurer's report seconded by Commissioner Villanacci. The motion carried unanimously.

Under Agenda Item 6: The record shows that a sales tax collection report was presented.

Under Agenda Item 7: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from November 30th – December 20th 2011. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 8: The Board discussed the various options for growth and stability of the District presented by Commissioner Taylor.

Under Agenda Item 9: Acting Chief Wittig presented the monthly status report.

Under Agenda Item 10: 1. Commissioner Huber attended the December 3rd meeting in Pflugerville. The commissioner of Precinct 3 would like to see a group agreement between all the ESD's in Western Travis County. A committee on the county-wide service model presented their report. Many stated that there was no rush to organize a county department. From an EMS standpoint, there needs to be some clarity regarding the ILA that ESD's have with the county. Mr. Danny Hobby was quoted as saying that more teeth need to be in the Interlocal agreement.

2. It was announced that January 14th is the date of the next ESDCC meeting, which will be held at station 302.

Under Agenda Item 11: There were no closed meetings.

Under Agenda Item 12: President New announced January 23rd as the next regular meeting date.

Under Agenda Item 13: There being no further business, Commissioner Taylor moved to adjourn the meeting at 8:00 p.m. Commissioner Villanacci seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, December 19, 2011 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the November 28th 2011 meeting of the District.
5. Review and approval of the treasurer's monthly report for November.
6. Review Sales Tax Statistics.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 11/30/11 – 12/15/11
 2. Checks dated 12/16/11 - 12/20/11
8. Report from committee investigating strategic options. Take any appropriate action, as needed.
9. Chief's Monthly Status Report
 1. Significant incident runs
 2. Statistics
 3. Special Projects
10. Other Business:
 1. Report on the December 3rd ESDCC meeting and follow-up meeting of the same date.
 2. Announcement of the next ESDCC meeting date.
11. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on December 15th 2011

_____ Megan Lundquist, Office Manager